

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CHOSEN
FREEHOLDERS HELD ON TUESDAY, JUNE 14, 2016 AT 7:00 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

The meeting convened with Director Thornton presiding and the following members answering roll call:

Freeholders Desiderio, Hayes, Morey and Thornton (4)

STATEMENT OF DIRECTOR

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2016.”

MOMENT OF SILENCE-Dedicated to the victims of the mass shooting which took place in Orlando, Florida on Sunday.

FLAG SALUTE

MINUTES – MOTION TO APPROVE MINUTES OF 05/24/16 REGULAR MEETING
FH Desiderio moved/ FH Hayes seconded

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor				X		
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

COMMUNICATIONS: None.

REPORTS:

- 1) COUNTY ENGINEER: Dale Foster reported an informal public information session to be held on the Rio Grande Avenue Gateway Improvement Project between 4:00 and 7:00 p.m. on June 21, 2016 at the Wildwood Convention Center. The project consultant will have a display board of the different proposed alternatives and public input is desired so a preferred alternative can be chosen before moving forward with the design process. The goal is relieve traffic congestion, alleviate flooding and spruce up the aesthetics coming into the City of Wildwood. In response to a question from Freeholder Morey, Mr. Foster explained how the project tied in with installation by the City of Wildwood of a new pumping station at the corner of Susquehanna and Rio Grande Avenues. The County is working in conjunction with the City of Wildwood to accomplish the project goals.
- 2) COUNTY COUNSEL: Jim Arsenault had no report.
- 3) COUNTY TREASURER: Francine Springer had no report.

FREEHOLDER REPORTS:

- 1) FREEHOLDER MOREY: The United Nations “do tank” program will be held on June 23, 2016 he reported. A delivery of medical supplies will be demonstrated using a drone from a vessel out in the Delaware Bay into the Ferry Terminal. The program is a collaboration of efforts between the New

MINUTES OF A REGULAR MEETING HELD JUNE 14, 2016 (CONTINUED)

Jersey Institute of Technology, Delaware River and Bay Authority (DRBA), County of Cape May and others. More information to follow.

Mr. Morey thanked the attendees of the ground breaking for the new multi-use flex space building (15,000 sq. ft.) down at the airport. It's another step forward in terms of the important development aspect of the airport. The Hornet Road improvements will also have significant impact he stated.

- 2) FREEHOLDER HAYES: Ms. Hayes announced the Park/Zoo has been awarded through the National Association of Counties (NACO) a 2016 Achievement Award for the program entitled, "Providing Recreational and Educational Opportunities for County Residents".
- 3) FREEHOLDER DESIDERIO: No report.
- 4) FREEHOLDER THORNTON: Mr. Thornton reported the County received an award and a resolution from the legislature during the Jersey Shore Partnership event as part of the Summer Celebration held last week in Fort Hancock, Sandy Hook, New Jersey. Freeholder Hayes and he attended the 25th Anniversary Celebration. The association was formed many years ago for the purpose of beach protection he explained. It's been very successful literally bringing in millions of dollars towards refurbishing the beaches after storms.

RESOLUTIONS:

INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES

- 494-16 Resolution authorizing a Supplemental Regional Medical Examiner Agreement between the Counties of Cape May and Cumberland and the State of New Jersey, Department of Law and Public Safety regarding the Southern Regional Medical Examiner Office.
(This Resolution authorizes a Supplemental Agreement for continued administration of the Southern Regional Medical Examiner Office by the Division of Criminal Justice, commencing July 1, 2015 for a term of five (5) years.)
- 495-16 Resolution appointing certain County employees to their permanent position in their respective offices (Facilities & Services).
(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)
- 496-16 Resolution authorizing Change Order No. 3 to County Contract No. 15-177 with Buell Kratzer Powell, LTD for Lower Township Public Safety Building in the amount of \$8,212.68.
(This Resolution authorizes Change Order No. 3 to County Contract No. 15-177 with Buell Kratzer Powell, LTD for additional printing services required for drawings and specifications to renovate the Lower Township Public Safety Building in the amount of \$8,212.68.)
- 497-16 Resolution authorizing on-going public sale of surplus property and vehicles through contracted online auction service.
(This Resolution authorizes holding an online auction to dispose of County surplus property and vehicles through December 31, 2016.)
- 498-16 Resolution awarding emergency Contract No. 16-146 to iRobot for proprietary repair of the SWAT Tactical Robot for the County Prosecutor's Office in the amount of \$19,789.43.
(This Resolution awards a contract to iRobot of Bedford, Massachusetts for proprietary repair of the SWAT Tactical Robot, which requires immediate corrective action, for the County Prosecutor's Office in the amount of \$19,789.43.)

MINUTES OF A REGULAR MEETING HELD JUNE 14, 2016 (CONTINUED)

- 499-16 Resolution awarding open-ended County Contract No. 16-145 with The Design Collaborative Architects and Planners, PA to provide professional services for renovation of Superior Courthouse.
(This Resolution awards County Contract No.16-145 from the established pool of architectural firms to The Design Collaborative Architects & Planners, PA to provide professional services for Superior Courthouse.)
- 500-16 Resolution authorizing execution of Certificates by the Board of Chosen Freeholders pertaining to financing of the Cape May County Municipal Utilities Authority.
(This Resolution authorizes execution of Certificates by the BOCF pertaining to financing of the CMCMUA.)
- 501-16 Resolution authorizing the Board to hold a meeting excluding the public on June 14, 2016 at 6:00 p.m. or as soon thereafter as possible or as practicable. Matters falling within the attorney-client privilege, contract negotiations, personnel matter and litigation captioned Darlene Harris v. Cape May County, Workers' Compensation C.P. #2015-1413; Helen Meier v. Cape May County, Workers' Compensation C.P. #2013-2102; Daniel Cochran v. Cape May County, C.P. #2014-31752 and #2015-3716; and Sheree Werba v. Cape May County, Workers' Compensation C.P. #2015-28288 and #2015-32776.
(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)
- 502-16 Resolution authorizing execution of Articulation Agreements between Atlantic Cape Community College and Cape May County Police Academy and Cape May County Corrections Academy.
(This Resolution authorizes Articulation Agreements between ACCC and the County to provide the opportunity to students to obtain college credits for competencies mastered at the Police Academy and Corrections Academy, effective July 1, 2016 through June 30, 2017.)
- 503-16 Resolution authorizing Sublease Agreement with the Animal Alliance of Cape May County for the operation of a spay/neuter clinic at the Cape May County Animal Shelter.
(This Resolution authorizes the renewal of a sublease with the Animal Alliance of Cape May County and establishes terms in connection with the operation of a spay/neuter clinic in space provided for such purpose by the Cape May County Animal Shelter.)
- 504-16 Resolution granting and amending various Leaves of Absence to County Employees.
(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)
- 505-16 Resolution awarding open-ended Contract No. 16-141 to Cape Assist for Girl's Empowerment Program for Department of Human Services.
(This Resolution authorizes County Contract No. 16-141 with Cape Assist for a Girl's Empowerment Program for the Department of Human Services for a term of six (6) months, commencing July 1, 2016 through December 31, 2016 with the option of four one year extensions.)
- 506-16 Resolution awarding open-ended Contract No. 16-140 to Atlantic Cape Family Support Organization for Family Court Advocate for Department of Human Services.
(This Resolution authorizes County Contract No. 16-140 with Atlantic Cape Family Support Organization for a Family Court Advocate for the Department of Human Services for a term of six (6) months, commencing July 1, 2016 through December 31, 2016 with the option of four (4) one year extensions.)

MINUTES OF A REGULAR MEETING HELD JUNE 14, 2016 (CONTINUED)

- 507-16 Resolution authorizing an Affiliation Agreement with Drexel University, College of Nursing and Health Professions for participation in the Student Internship Program.
(This Resolution authorizes an agreement where a student(s) will fulfill the requirements of the student internship program through clinical experience at the Cape May County Health Department, at no cost to the County. Said contract will commence from May 1, 2016 through April 30, 2017.)
- 508-16 Resolution authorizing Use Agreement with State of New Jersey Department of Military and Veterans Affairs in the amount of \$75.00.
(This Resolution authorizes a Use Agreement Number 17026 for lease of space in the National Guard Armory by the Cape May County Health Department from 7/1/16 through 6/30/17.)
- 509-16 Resolution appointing certain County employees to their permanent position in their respective offices (Social Services).
(This Resolution is appointing County employees to a permanent title from the New Jersey Civil Service Commission based upon a qualifying action.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor				X		
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO

- 510-16 Resolution supplementing the 2016 Salary Resolution and approving appointments and salaries.
(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)
- 511-16 Resolution awarding Contract No. 134-16 to NewVision Systems Corporation for the provision of a comprehensive document recording system for Cape May County Clerk’s Office in the amount of \$383,000.00.
(This Resolution awards a Contract to NewVision Systems Corporation to provide a comprehensive document recording system upgrade for the Clerk’s office commencing June 15, 2016 through June 14, 2021 in the amount of \$175,000.00 in year one and \$208,000.00 for four years of maintenance and upgrades.)
- 512-16 Resolution authorizing Indemnification Agreement with Cape Express Soccer Club for use of the soccer field at County Park East.
(This Resolution grants permission to Cape Express Soccer Club to utilize the field at County Park East for practices and games.)
- 513-16 Resolution substituting, superseding, and replacing all previous Bylaws of the Cape May County Park Advisory Board and adopting new Bylaws for the Cape May County Park Advisory Board.
(This Resolution substitutes, supersedes, and replaces all previous Bylaws of the Cape May County Park Advisory Board and adopts new Bylaws for the Cape May County Park Advisory Board.)
- 514-16 Resolution approving a commercial fishing revolving loan application to Ocean Clam, Inc. in the amount of \$300,000.00.
(This Resolution authorizes a commercial fishing loan in the amount of \$300,000.00 to Ocean Clam, Inc. for refurbishment of the F/V Maddison III.)

MINUTES OF A REGULAR MEETING HELD JUNE 14, 2016 (CONTINUED)

- 515-16 Resolution approving a commercial fishing revolving loan application to Stormy Bay Oyster Company, LLC in the amount of \$75,600.00.
(This Resolution authorizes a commercial fishing loan in the amount of \$75,600.00 to Stormy Bay Oyster Company, LCC to establish and maintain an oyster aquaculture farm.)
- 516-16 Resolution establishing the Cape May County Division of Workforce Development within the County Planning Department, designating members to the Cumberland/Salem/Cape May Workforce Development Board and authorizing assumption of lease relating to the Wildwood One-Stop Center.
(This Resolution authorizes various actions necessary to permit the County to join the Cumberland/Salem Workforce Development Board.)
- 517-16 Resolution amending the 2016 Budget for the Municipal Alliance Grant in the amount of \$175,591.00.
(This Resolution amends the 2016 Budget in the amount of \$175,591.00, providing additional funding for participation in the Alliance to Prevent Alcoholism and Drug Abuse.)
- 518-16 Resolution authorizing a Letter of Agreement with the Governor’s Council on Alcoholism and Drug Abuse for participation in the Alliance to Prevent Alcoholism and Drug Abuse.
(This Resolution authorizes a Letter of Agreement with the State of New Jersey from 7/1/16 through 6/30/17 in an amount not to exceed \$175,591.00.)
- 519-16 Resolution authorizing Grant Application for FY2017 County Environmental Health Act (CEHA) Discretionary Funds and Special Project Funding.
(This Resolution authorizes application for funds for a special project in the amount of \$145,656.00 (State) and up to \$114,724.00 (County) In-Kind Match for the period 7/1/16 to 6/30/17.)
- 520-16 Resolution amending the 2016 Budget for DoAS-2016 State Health Insurance Program (S.H.I.P.) Grant for the period 04/01/16 to 03/31/17 in the amount of \$30,000.00.
(This Resolution amends the 2016 Budget for the DoAS-2016 State Health Insurance Program (SHIP) for the period 04/01/16 to 03/31/17, providing funds to support community-based State Health Insurance Program services offered to Cape May County residents through the Cape May County Department of Aging & Disability Services.)
- 521-16 Resolution authorizing an amendment to the Memorandum of Understanding with the Coalition Against Rape and Abuse adjusting the per diem rate for domestic violence shelters.
(This Resolution authorizes an amendment in the per diem rate for domestic violence shelters (increase of one (\$1.00) dollar) to the Memorandum of Understanding between Cape May County Social Services and the Coalition Against Rape and Abuse, Inc.)

Colleen Hendrickson, of North Cape May in reference to Res. No. 516-16 asked if the Cape May County One Stop Career Center would continue to be located in Wildwood and who would be operator of such. She felt the operator was key in terms of the rest of the services offered. She stated she had a personal interest in the matter and was happy the County was moving in that direction and also expressed interest in being part of an advisory board if there was one being formed.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					X
Ms. Gabor				X		
Ms. Hayes	X				X	
Mr. Morey	X					
Mr. Thornton	X					

INTRODUCED BY MR. MOREY, SECONDED BY MS. HAYES

- 522-16 Resolution accepting check from State Farm Indemnity Company in the amount of \$348.42 for property loss due to vehicle accident.
(This Resolution accepts payment for a road sign damaged during a motor vehicle accident on August 8, 2015.)
- 523-16 Resolution authorizing the execution of a Historic Preservation Trust Fund Grant Program Grant Agreement with The ARC of Cape May County for the project known as “Rehabilitation and Preservation of Exterior of the Falkinburge House”, providing for a portion of the funding of this project, in a total amount not to exceed \$200,000.00, with adoption of all other terms and conditions of the annexed schedules.
(This Resolution authorizes a Historic Preservation Trust Fund Grant Program Grant Agreement with The ARC of Cape May County, for funding for the above-referenced project under the Open Space Program, pursuant to N.J.S.A. 40:12-16, et seq.)
- 524-16 Resolution authorizing acquisition of a Development Easement from James E. Myers affecting Block 1, Lot 21, Township of Middle, and further authorizing engagement of Stewart Title for title insurance and closing services (Farmland Preservation).
(This Resolution authorizes the County of Cape May to execute a Contract for Sale of Development Rights for 29.35 acres in the Township of Middle, 425 Route 47 North, Cape May Court House, New Jersey. The estimated purchase price to be paid to Seller is \$176,100.00.)
- 525-16 Resolution authorizing acquisition of Block 99.02, Lot 128, Township of Middle, and further authorizing engagement of Foundation Title, LLC for title insurance and closing services (Open Space) (613 Route 9 North).
(This Resolution authorizes the County of Cape May to execute a Contract for Sale of Real Estate for the acquisition of .27± acres of land in the Township of Middle (613 Route 9 North). The purchase price for this property is \$166,100.00.)
- 526-16 Resolution authorizing acquisition of Block 99.02, Lot 127, Township of Middle, and further authorizing engagement of Foundation Title, LLC for title insurance and closing services (Open Space) (615 Route 9 North).
(This Resolution authorizes the County of Cape May to execute a Contract for Sale of Real Estate for the acquisition of .27± acres of land in the Township of Middle (615 Route 9 North). The purchase price for this property is \$184,800.00.)
- 527-16 Resolution authorizing Modification No. 1 in the amount of \$98,425.00 to Johnson, Mirmiran & Thompson, Inc. for Professional Engineering Services for Repair and Refurbishment of Fishing Creek Stormwater Pump Station.
(This Resolution increases the ceiling amount for additional work to be performed by Johnson, Mirmiran & Thompson, Inc. under their professional engineering agreement to continue with the design for the improvements to the Fishing Creek Stormwater Pump Station.)
- 528-16 Resolution closing the contract and accepting the work of Stantec Consulting Services, Inc. for Professional Engineering Services for Restoration of Parking Areas Damaged in the October 29, 2012 Storm.
(This Resolution accepts the work and closes the contract.)
- 529-16 Resolution closing the contract and accepting the work of Stantec Consulting Services, Inc. for Professional Engineering Services for Emergency Restoration to Ocean Drive (CR619) in the Township of Upper.
(This Resolution accepts the work and closes the contract.)
- 530-16 Resolution closing the contract and accepting the work of Greenman-Pedersen, Inc. for Professional Bridge Engineering Services for Ocean Drive (CR619) Bridge over Corson’s Inlet Substructure Repairs.
(This Resolution accepts the work and closes the contract.)

MINUTES OF A REGULAR MEETING HELD JUNE 14, 2016 (CONTINUED)

- 531-16 Resolution granting permission to Cape May Point Volunteer Fire Company to solicit contributions on Sunset Boulevard (CR606) in the Borough of Cape May Point.
(This Resolution permits Fire Company volunteers to hold a 'coin drop' to obtain public contributions which help offset operational expenses.)
- 532-16 Resolution granting permission to the Township of Lower to close a portion of Townbank Road (CR648) on August 6, 2016 for their Annual Coombs/Douglass Memorial Bay Run.
(This Resolution gives permission to the Township of Lower to temporarily close a portion of Townbank Road (CR648) for a memorial run.)
- 533-16 Resolution authorizing an Indemnification Agreement with ALS Association Greater Philadelphia Chapter for its ALS Express Bike Ride on June 18, 2016.
(This Resolution gives permission to ALS Association Greater Philadelphia Chapter to utilize portions of County roads for a bike ride.)
- 534-16 Resolution closing the contract and accepting the work of Aliano Brothers General Construction, Inc. for Wildwood Crest Library Renovations.
(This Resolution accepts the work and closes the contract.)
- 535-16 Resolution authorizing Change Order No. 4 in the amount of \$20,528.44 for the contract of Aliano Brothers General Construction, Inc. for New Stone Harbor Branch Library.
(This Resolution authorizes a change order to adjust the quantities in the contract to reflect the extra work for satisfactory construction of the facility.)
- 536-16 Resolution authorizing the adoption of the Cape May County Multi-Jurisdictional All Hazards Mitigation Plan.
(This Resolution adopts the Multi-Jurisdictional All Hazards Mitigation Plan developed in cooperation with the municipalities and New Jersey State Office of Emergency Management.)
- 537-16 Resolution authorizing execution of Agreement Modification No. 1 to Federal Agreement No. 15-DT-BLA-715 for ER Site #3 Superstorm Sandy Ocean Drive (CR621) North End Abutment of Middle Thorofare Slope Protection, Township of Lower.
(This Resolution increases the amount of Federal funding to cover the cost of Change Order No. 1-Final for the ER Site #3 Ocean Drive (CR621) North End Abutment of Middle Thorofare Slope Protection project.)
- 538-16 Resolution authorizing Cape May County to enter into an agreement conveying a refrigerated van purchased through grant funds to the Cape May Oyster Cooperative.
(This Resolution authorizes the County to license and/or lease to the Cape May Oyster Cooperative a refrigerated van purchased with funds obtained through a grant extended by the United States Department of Agriculture, pursuant to the terms of an Agreement that will be attached to the Resolution, in furtherance of the economic development of the aquaculture industry in Cape May County.)
- 539-16 Resolution authorizing Cape May County to apply for a grant supporting a UAS Innovation Program from the United States Economic Development Administration (EDA).
(This Resolution authorizes the County to apply for a grant that would help finance a series of monthly Forums at which it will host or co-host and work with innovators and entrepreneurs in evolving technologies relating to Unmanned Aerial Systems ("UAS"), including at the site of the Cape May County Airport, in order to increase and enhance economic development.)

MINUTES OF A REGULAR MEETING HELD JUNE 14, 2016 (CONTINUED)

540-16 Resolution supporting Ocean City’s submission of a grant application to the New Jersey Department of Transportation for the Safe Routes to School Program.

(This Resolution supports the City of Ocean City’s submission of a grant application to the State’s Safe Routes to School Program.)

541-16 Resolution authorizing the use of Competitive Contracting for Professional Engineering Services for Cape May County Park Entrances and Parking Improvements, Township of Middle.

(This Resolution is seeking professional engineering services for Cape May County Park Entrances and Parking Improvements, Township of Middle.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor				X		
Ms. Hayes	X					X
Mr. Morey	X				X	
Mr. Thornton	X					

MOTION TO PAY BILLS: FH Desiderio moved/FH Hayes seconded

General Fund	6,963,232.78
Grant Fund	480,278.94
Tax Appeal Trust	2,446.01
Crest Haven Trust	161.90
CMC Zoo Trust	61,994.48
Workers Compensation	120,340.33
Open Space Dedicated Fund	49,252.82
Self-Insurance Trust	1,432,000.49
CMC Fuel Resale System	40,879.50
Accumulated Absences	4,600.87
Prosecutors Forfeited Fnd	61,262.00
Prosecutors Forensic Lab	2,175.81
CMC Spay/Neuter Program	1,442.00
Animal Shelter Donations	103,554.98
Capital Improvements	1,061,228.38

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor				X		
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

PUBLIC COMMENTS: Denise Venturini of North Cape May, Director of Cape Hope gave an update on the continued efforts being made to assist individuals already homeless or soon to become homeless in the county. She reminded the work goes on and asked for diligence in the creation of the Homeless Trust Fund which would benefit greatly all efforts towards eliminating homelessness.

ADJOURN: 4:55 P.M. FH Desiderio moved/FH Hayes seconded.

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X				X	
Ms. Gabor				X		
Ms. Hayes	X					X
Mr. Morey	X					
Mr. Thornton	X					

APPROVED

DIRECTOR

ATTEST:

CLERK OF THE BOARD